



MTA  
INSTITUTE OF TECHNOLOGY



# Diploma of Management BSB51107

## Course Objective:

This qualification provides the skills and knowledge required to perform effectively as a manager, team leader or workshop manager. It will develop your skill base and knowledge and create a greater awareness of management practices.

## Units of Competence

### BSBCUS501A

Manage quality customer service

### BSBFIM501A

Manage Budgets & Financial Plans

### BSBINM501A

Manage an information or knowledge management system

### BSBLED501A

Develop a workplace learning environment

### BSBMGT502B

Manage people performance

### BSBMGT515A

Manage operational plan

### BSBWOR502A

Ensure team effectiveness

### BSBWOR501A

Manage personal work priorities and professional development

## Fees and Charges

The Australian Government is providing \$4000 to the employer/ business for each eligible employee to do the Diploma of Management BSB 51107 offered by The MTA Institute of Technology.

The course cost is \$3500 The course fees will be spread over the duration of the course.

This makes the entire investment to the business, a credit of \$500 – You get paid to study!!!!

## Course Length

6 Months (Approx).

## Delivery

The course is delivered over a 16 week period consisting of one evening each week at our Cannon Hill premises, supported by assignments to reinforce theoretical knowledge. Skills will be taught and practiced in your workplace where learning will be placed into context. Alternatively it can be done under simulation at our facility.

## Enrol

Should you wish to enrol in the above course please contact one of our friendly team using the contact details below.

## Course Commencement

February/March

### MTA Institute of Technology

**Address** 1000 Wynnum Rd Cannon Hill Qld 4170

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